



Terms and Conditions of Application and Contract

1. This is a non-profit event. Volunteer members of the Bay Area Book Artists (BABA) are promoting the event at Foothill Community College at 12345 El Monte Road, Los Altos Hills, CA.
2. It is the sole obligation of BABA to furnish a table in the Foothill Community College Campus Center, where the Jam will be held, as well as general lighting, heating and cleaning of common areas, and to provide signage and promotional materials. All responsibility for staging the individual table remains with the exhibitor.
3. One or more artists may occupy a table. Unless the participating artists are part of a single business enterprise, we must receive a completed application from each individual. Not-for-profit groups or organizations may also sponsor a table. Vendors and exhibitors are referred to as "the exhibitor" below.
4. The exhibitor agrees to occupy the contracted exhibit space during the full term of the show (from 10 a.m. to 4p.m.) and will not dismantle their display prior to the end of the event. Adherence to this condition will be considered when review in future applications.
5. The exhibitor will set up their table beginning at 8:00 a.m. on October 15, 2011. Their table should be ready by 10:00am.
6. The exhibitor agrees to remove all property from the Book Arts Jam rooms by 5:00pm on October 15, 2011,
7. The exhibitor will exhibit only the products described in the application. **ABSOLUTELY NO IMPORTED ITEMS. ALL WORK MUST BE MADE BY THE ARTIST.**
8. The exhibitor should not assign any rights or sublet the space without prior written agreement of BABA.
9. All the exhibitor's property at the show shall be at the sole risk of the exhibitor. BABA and Foothill College assume no responsibility for loss or damages thereto.
10. The exhibitor agrees to be responsible for any licenses or permits and taxes associated with the sale of work at the show.
11. A fee of \$50 per table is payable with this application, which is returned to the applicants who are not accepted. There will be a \$25 charge on all checks returned due to insufficient funds. Checks must be made out to Bay Area Book Artists. Postal Money orders are discouraged.
12. In the event the facility in which the show is to be held becomes unavailable for occupancy for whatever reason, BABA and Foothill College will not be responsible for any loss of business, profits, or expenses of whatever nature incurred by the exhibitor.
13. I agree to hold the Foothill-DeAnza Community College District, as well as its agents, harmless from and indemnify them against any liability claim arising from my acts or omissions as a participant in the Book Arts Jam.

NOTE ON FOOTHILL COLLEGE FACILITIES:

We will be holding the Book Arts Jam 2011 in the Campus Center and in other spaces on the Foothill College campus. We will try to accommodate your needs, but we cannot guarantee that we will be able to accommodate print bins, stands or additional floor furniture. To preserve this facility, nothing may be attached to the walls or windows of the exhibition areas. With the signatures/s below I/we hereby apply for exhibit space in the Book Arts Jam 2011. I/We hereby agree to abide to all the show terms, conditions and regulations above and to hold the Bay Area Book Artists (BABA) and Foothill College harmless for any and all liability of injury and damage to life and property.

I agree to the terms and conditions included in the terms and conditions.

Signature: _____ date: _____

Enclose above application, and a fee of \$50.00 if you will be selling your work (free if you are exhibiting only).

The fee will be refunded if your application is not selected.

Please make your check payable to: Bay Area Book Artists.

Send to:

Bay Area Book Artists

PO Box 1524

Los Altos, CA 94023