

Book Arts Jam 2009

EXHIBITOR APPLICATION/CONTRACT

email: exhibitors@bookartsjam.org

www.bookartsjam.org

Name: _____ Small Press or Business Name _____

Have you participated in previous BABA Book Arts Jams? _____ If yes, how many times? _____

Address _____

City _____ State _____ Zip _____

Phone (____) _____

Email _____ Website: _____

10-12 word description of what you will be exhibiting (for the Jam website & program):

Do you need room for a print bin (or other display) next to your booth? Please describe: _____

Are you proposing to share your table with another artist? If so, who: _____
(We need a signed application from each participating artist unless you are part of a single business.)

Do you need special assistance loading/unloading? _____

I agree to the terms and conditions included in the full application.

SIGNATURE(S) _____ DATE _____

_____ DATE _____

- - - - - Please detach the above and send with your check - - - - -

ACCEPTABLE MEDIA INCLUDE: 'zines, artist's books, limited edition handmade books, letterpress books and broadsides, multiples in any media, fine art prints, calligraphy, hand-made paper, ephemera.

IMPORTANT: On a separate sheet, please describe your work and indicate what you plan to do to promote education and information exchange about your work (e.g. handouts, informational demonstrations, slide shows or photos of your process). We will take the following into consideration in selecting exhibitors: quality of craftsmanship, originality of ideas/ design, and educational content, which could include demonstrations, handouts, make and takes, or informational displays – anything that will help educate visitors about the book arts.

EXAMPLES OF YOUR WORK: If you are a new exhibitor, we need to see examples of your work to evaluate your application. You may refer us to a website that has images of your work or send us

images in any format (slides, digital files on CD in jpg format, photographs, photocopies) to assist us in reviewing your application. Please do not assume we know your work.

APPLICATION DEADLINE: July 31, 2009 To apply for an exhibitor table, send the completed top portion of this application along with your check to the address above.

FEE: \$50.00 per table if you will be selling your work at the Jam (\$25.00 if you will be exhibiting/demonstrating only). Please send a check for the full amount (payable to **Bay Area Book Artists**) to:

Bay Area Book Artists
c/o Foothill College Attn: Kent Manske
12345 El Monte Road
Los Altos, CA 94022

This fee will be refunded if your application is not selected.

Bay Area Book Artists (BABA) is a group of artists who seek to expand horizons in the book arts by making books, organizing exhibitions and maintaining and furthering an awareness of the greater community of book artists and book arts.

Terms and Conditions of Application and Contract

1. This is a non-profit event. Volunteer members of the Bay Area Book Artists (BABA) are promoting the event at Foothill Community College at 12345 El Monte Road, Los Altos Hills, California.
2. It is the sole obligation of BABA to furnish a table in the Foothill Community College Campus Center, where the Jam will be held, as well as general lighting, heating and cleaning of common areas, and to provide signage and promotional materials. All responsibility for staging the individual table remains with the exhibitor.
3. One or more artists may occupy a table. Unless the participating artists are part of a single business enterprise, we must receive a completed application from each individual. Not-for-profit groups or organizations may also sponsor a table.
4. The exhibitor agrees to occupy the contracted exhibit space during the full term of the show (from 10 a.m. until 4 p.m.) and will not dismantle their display prior to the end of the event. Adherence to this condition will be considered when reviewing future applications.
5. The exhibitor will set up their table beginning at 8:00 a.m. on October 17, 2009. Their table should be ready by 10:00 a.m.
6. The exhibitor agrees to remove all property from the Book Arts Jam rooms by 5:00 p.m. on October 17, 2009.
7. The exhibitor will exhibit only the products described in the application. **ABSOLUTELY NO IMPORTED ITEMS. ALL WORKS EXHIBITED MUST BE MADE BY THE ARTIST.**
8. The exhibitor should not assign any rights or sublet the space without the prior written agreement of BABA.
9. All the exhibitor's property at the show shall be at the sole risk of the exhibitor. BABA and Foothill College assume no responsibility for loss or damage thereto.
10. The exhibitor agrees to be responsible for any licenses or permits and taxes associated with the sale of work at the show.
11. A fee of \$50 per table (\$25 if exhibiting/demonstrating only) is payable with this application, which is returned to applicants who are not accepted. There will be a \$25 charge on all checks returned due to insufficient funds. Include a sufficiently large self-addressed, stamped envelope if you would like your application materials returned. Checks must be made out to Bay Area Book Artists. Postal money orders are discouraged.
12. In the event the facility in which the show is to be held becomes unavailable for occupancy for whatever reason, BABA and Foothill College will not be responsible for any loss of business, profits or expenses of whatever nature incurred by the exhibitor.
13. I agree to hold the Foothill-DeAnza Community College District, as well as its agents, harmless from and indemnify them against any liability claim arising from my acts or omissions as a participant in the Book Arts Jam.

NOTE ON FOOTHILL COLLEGE FACILITIES:

We will be holding the Book Arts Jam 2009 in the Campus Center and in other spaces on the Foothill College campus. We will try to accommodate your needs, but we cannot guarantee that we will be able to accommodate print bins, stands, or additional floor furniture. To preserve this facility, nothing may be attached to the walls or windows of the exhibition areas.

With the signature/s above, I/we hereby apply for exhibit space in the Book Arts Jam 2009. I/We hereby agree to abide to all the show terms, conditions and regulations above and to hold the Bay Area Book Artists (BABA) and Foothill College harmless for any and all liability of injury and damage to life and property.